

HERITAGE INTERN

Location: Cape Jourimain Nature Centre, Bayfield, NB E4M-3Z8

Work term: 05/26/2019 – 09/28/2019

Hourly wage: \$14.00

Job Description

Serving in the Interpretive Department, the Heritage Intern will assist with organizing tours, developing and delivering educational programs, responding to public inquires, and leading event day activities. They will also work closely with the Education Manager to spearhead two heritage projects. The first will be to organize, catalogue, and archive Cape Jourimain's collection of natural and cultural artifacts and create a full digital inventory of its collection. The second will be to redevelop the history-section of the Cape Jourimain website to make it more thorough, accessible, and historically accurate. In addition to the above duties, they may also be responsible for assisting the Education Manager with supervising junior interpreters.

Staff will have the opportunity to participate in special events at the centre, including our 2019 speaker series on climate change, a festival of historic arts and crafts, and the 150th celebration of our on-site lighthouse.

Qualifications

The ideal candidate will be mature, responsible, and resourceful, with the ambition to tackle new challenges and take the lead on projects. They must be well organized and have proficient time management. Experience with writing and research is essential. Must be comfortable with public speaking and working in a team environment. The ability to effectively communicate in both English and French is considered an asset.

A recent graduate in a history-related field (such as archaeology, anthropology, ethnobotany, museology, or other related subjects) would be preferred. Professional experience in a museum or archive, or prior experience in a supervisory position, would be considered an asset. In addition, certification in First Aid and possession of a valid Class-5 Driver's License would be considered an asset.

How to Apply

Applications must be received prior to April 30th, 2019 to be considered!

There are two steps to applying:

1. Create an account through [Young Canada Works](#) and submit the necessary application information (be sure to check the program's application requirements to ensure you're eligible).
2. Submit a resume and cover letter describing how you meet the above qualifications to ed@capejourimain.ca. Please include the job title in the email's subject line.

Please note, availability of this position is contingent upon the approval of the YCW Internship grant.

Additional information

Due to its remote location, finding a place to live can be a challenge, but Cape Jourimain can assist with finding local accommodations or identifying rideshare opportunities.

You can find out more about Cape Jourimain by visiting our website: <https://capejourimain.ca>