

## VISITOR ATTENDANT

**Location:** Cape Jourimain Nature Centre, Bayfield, NB E4M-3Z8

**Work term:** 05/26/2019 – 09/01/2019 (*later start date possible for eligible high school students*).

**Hourly wage:** \$12.25

### Job Description

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The role of the Visitor Attendant is to greet and educate our 70,000-plus visitors to the centre. Responsible for welcoming our visitors, the attendants will provide the initial positive experience expected from a guest. This is a valuable opportunity to introduce our not-for-profit organization and its many amenities, including trails, shops, bridge views, and more. The attendants will hand out site maps and answer an array of questions from tourists.

The Visitor Attendant will also welcome bus groups and be responsible for communicating arrivals to staff inside the facility. The attendants may accept and be accountable for donations made by visitors. Opportunities may be available to work with the Interpretive Department on special events and celebrations, including the Lighthouse 150 celebration, Speaker Series, Canada Day and New Brunswick Day celebrations. They will also be required to assist maintenance staff with general operational requirements that contribute to the overall success of the facilities.

### Qualifications

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The ideal candidate will be an excellent communicator, friendly, outgoing, and possess a desire to learn about Cape Jourimain and the surrounding area. Applicants must be comfortable with public speaking and working in a team environment. Candidates should be able to withstand prolonged periods of standing and enjoy working outside. The ability to communicate in both English and French is considered an asset. Prior experience in customer service would be considered an asset, but is not required. Certification in First Aid would also be considered an asset.

### How to Apply

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Candidates can apply by emailing a cover letter and resume to: [operations@capejourimain.ca](mailto:operations@capejourimain.ca)  
Please describe in your cover letter how you meet the above qualifications and include the job title in the email's subject line.

**Closing deadline:** April 30<sup>th</sup>, 2019

### Additional information

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Due to its remote location, finding a place to live can be a challenge, but we can assist with finding local accommodations or identifying rideshare opportunities.

You can find out more about Cape Jourimain by visiting our website: <https://capejourimain.ca>